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UNIVERSITY
OF TASMANIA

REQUEST FOR CORRECTION COMMONWEALTH ASSISTANCE NOTICE

STUDENT NO.: _____

FAMILY/SURNAME: _____

GIVEN NAMES: _____

COURSE: _____

UNIT(S)	SEMESTER/YEAR
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

REASON FOR REQUEST

SIGNED

DATE

GUIDELINES

You should use this form if you believe that information contained in your Commonwealth Assistance Notice in relation to

- units undertaken or detail relating to units undertaken
- course information
- student contribution amounts
- student contribution payment options
- FEE-HELP Loan Fee or debt amounts

is incorrect.

This form **must** be lodged with Student Administration within fourteen days of the date of your Commonwealth Assistance Notice. Late requests will not be considered.

You should include supporting documentation (where appropriate), specify in which respects you believe your Commonwealth Assistance Notice is incorrect and provide the reasons why it is considered incorrect.

This application will be acknowledged and you will be advised of the outcome of your application within 14 days of receipt.

If you have any queries regarding this form or your Application for Correction of Commonwealth Assistance Notice please contact Student Administration.